



# PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317  
PHONE 724.941.6709 FAX 724.941.2283

[www.ptsaonline.org](http://www.ptsaonline.org)

## AGENDA

**REGULAR MEETING**

**August 14, 2019**

**ROLL CALL:**

**MINUTES FOR APPROVAL: Minutes of July 10, 2019**

**VISITORS:**

**SOLICITOR'S REPORT:**

**ENGINEER'S REPORT:**

**MANAGER'S REPORT:**

**OPERATIONS MANAGER'S REPORT:**

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:**

**FINANCIAL CONTROLLER'S REPORT:**

**FINANCIAL STATEMENT REVIEW: Month Ending July 31, 2019**

**PAYMENT OF BILLS & REQUISITIONS:**

**OTHER BUSINESS:**

- 1) Resolution 08-07-19 Disposition of Records

**ADJOURNMENT:**



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## REGULAR MEETING

August 14, 2019

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, and John A. Banaszak.

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley and Elizabeth Lackey, HRG Engineers.

## APPROVAL OF MINUTES:

Motion: To approve the minutes of the July 10, 2019 Board Meeting.

Moved by Mr. Grimm, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, and John A. Banaszak

**VISITORS:** None

## SOLICITOR'S REPORT: Copy on File.

Mr. Boring reported the administrative handbook is nearing completion and he will circulate the handbook to the committee and the Board for review.

Mr. Boring reported the condemnation proceedings for Stonehenge project, property located at 110 Shady Lane, have been filed. Management is working with the appraisal company to assess reasonable damages expected as a result of the condemnation taking.

## ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status of the Conveyance System Improvements Projects.

The DC Interceptor portion of project is on schedule at this time. During the clearing and grubbing stage, the Contractor went outside the construction easement and caused damages to two properties. The properties are 83 Alexander and the Fish Commission's property. The Contractor is negotiating a settlement with the property owners directly. The Utility conflicts from last month are still being assessed.

Mr. Hanley reported the status of the Hidden Brook portion of the project. HRG will provide support to the Contractor for the design of the wet well support system. The contract requires the contractor to submit a design if they intend to use a different method than what is described in the contract. They have chosen to utilize a micropile support method and have asked HRG to design it. The cost of HRG's design work will be deducted from the contract value by a change order. The sewers are expected to be installed in September. Mr. Hanley recommended both contractors pay estimates as listed on the capital requisition for payment.

Mr. Hanley reported the status of the Stonehenge Truck Sewer project. The Authority has received two of the four permits for the project. The watercourse encroachment permit is expected within a month. The water quality application has been resubmitted.

## MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported the status of the new Donaldson's Crossroad WPCP, and the Dewatering facility. The

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Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Patricia L. Mowry, Financial Controller

Donna L. LaManna, Billing Specialist

Patricia A. Cody, Administrative Assistant

final pay estimates and close out paper work has been submitted by all the contractors and approved by GHD. The pay estimates are listed on the capital requisition for payment.

Mr. Jenkins reported a power surge resulted in damage to the dewatering VFD drives and the network cards in the fire panel. The cost for repairs are not covered under warranty and have not been determined at this time.

Mr. Jenkins reported there are still several recommended SCADA additions required that were not included in the original contract. Protech, the SCADA integrator, has provided a quote for time and materials not to exceed \$12,630 for the integration of the volute press control panel into the SCADA system, integration of the dewatering filtrate panel into the SCADA, and installation of the redundant Win 911 alarm package on the backup SCADA computer. Additionally, RAM Industrial provided a quote to upgrade the Flygt filtrate pump controller in the amount of \$1,931. Mr. Jenkins recommended approval of both quotes.

Motion: To approve Protech's proposal for time and materials not to exceed \$12,630 for the integration of the volute press control panel into the SCADA system, integration of the dewatering filtrate panel into the SCADA, and installation of the redundant Win 911 alarming package on the backup SCADA computer.

Moved by Mrs. Kaminsky, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, and John A. Banaszak

Motion: To approve RAM Industrial proposal to upgrade the Flygt filtrate pump controller in the amount of \$1,931.00.

Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, and John A. Banaszak

Mr. Jenkins reported Conveyance System Improvements Project's utility conflicts. The Authority filed an alleged violation report with the PUC regarding the PaOne Call regulations regarding organizations responsibility to properly mark their utilities.

Mr. Jenkins reported on the Brush Run WPCP NPDES Permit renewal and the PaDEP requirements. GHD provided revised project cost of \$2.68 million for the UV system and phosphorus precipitation. It has been determined the proposed schedule should align with the LSA grant program, and the Authority will submit a grant application this year.

**OPERATIONS MANAGER'S REPORT:** Copy of File

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:** Copy on File

**FINANCIAL CONTROLLER'S REPORT:** Copy on File

Ms. Mowry recommended adoption of the resolution for the disposal of records according to the Municipal Records Manual.

Motion: To adopt Resolution 08-07-19 for the disposal of 2010-2012 checking accounts and check registers, and 2017-2018 customer accounts deposit registers.

Moved by Mr. Grimm, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, and John A. Banaszak

**FINANCIAL STATEMENT REVIEW:** Month ending July 31, 2019.

**PAYMENT OF BILLS & REQUISITIONS:** Copy on File

Motion: To approve disbursements in the amount of \$1,006,223.60 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, and John A. Banaszak

<b>Fund</b>	<b>Disbursement</b>	<b>Total</b>
Operating	Checks: 4496 through 4969 and ACH	\$168,710.04
Payroll	Transfer from Operating to Payroll fund	\$80,000
CFS Bank Loan	Valley View Sewer Ext/Dewatering	\$8,941.44
Developer Fund	Check 1041 & Operating fund reimbursement	\$10,993.54
CFS Capital Improvement Fund	Requisition 2019-7	\$109,885.59
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2004 Debt Payment	\$2,199.94
LSA Grant	Direct pay to Contractor	\$96,104.77
PV Request	PV Loan Draw 2 – Conveyance system project	\$529,388.40

**OTHER BUSINESS:**

Motion: To adjourn the Board Meeting at 7:27 p.m.

Moved by Mr. Grimm, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, and John A. Banaszak

Respectfully Submitted,

Patricia Mowry

**MOTIONS SUMMARY**

<b>MOTION NO.</b>	<b>MOVED</b>	<b>SECOND</b>	<b>MOTION SUMMARY TABLE</b>	<b>VOTE</b>
1	Grimm	Kaminsky	To approve the minutes of the July 10, 2019 Board Meeting.	Approved
2	Kaminsky	Grimm	To approve Protech's proposal for time and materials not to exceed \$12,630 for the integration of the volute press control panel into the SCADA system, integration of the dewatering filtrate panel into the SCADA, and installation of the redundant Win 911 alarming package on the backup SCADA computer.	Approved
3	Banaszak	Kaminsky	To approve RAM Industrial proposal to upgrade the Flygt filtrate pump controller in the amount of \$1,931.00.	Approved
4	Grimm	Banaszak	To adopt Resolution 08-07-19 for the disposal of 2010-2012 checking accounts and check registers, and 2017-2018 customer accounts deposit registers.	Approved
5	Kaminsky	Grimm	To approve disbursements in the amount of \$1,006,223.60.	Approved
6	Grimm	Kaminsky	To adjourn the Board Meeting at 7:27 p.m.	Approved